

September Summary

- Brett Moeller shared that our fiscal plan is stable at this time. A surplus of \$40,000 was gained from the 2017-2018 school year. The challenge for 2018-2019 is that our high school lost 3 key families who moved out of the area. This lost income has impacted Illinois Lutheran to some extent, but it is a loss that could not be accounted for. Some discussion was had on having a contingency fund if this would happen again.
- Pastor Swenson shared with the Board that Cornerstone, Generis, and Mission Advancement will arrive on the high school campus to share their proposals on conducting a financial feasibility study on behalf of Illinois Lutheran as well as a future capital campaign. This will take place on September 18th. Pastor Swenson is writing a grant for The Antioch Foundation. He is seeking funding for some additional security measures.
- Principal Archer shared that he had submitted the forms for SEVIS which grants us the opportunity to have international students at our school. He is also working with the new teacher induction program and how to utilize it for our junior high and high school staff.
- Jeff Falck shared that they recently had a fire and active shooter drill. He also shared that his faculty had met and discussed a book in regard to differentiated instruction by Ann Tomlinson. The Charger Parent Association met and their goal is to maintain the current ministries of the CPA while the Booster Club and CPA work to form one entity. He encouraged the members of the Board to come for Grandparents' Day.
- Gary Flaig shared that he and Pastor Swenson have reviewed the CHARGER VISION 2028 document and assigned one or more goals to each committee. These goals are important to complete in this school year and will be reviewed each month for certainty that they will be completed by the end of the school year. He also shared that the constitution and bylaws of Illinois Lutheran have been updated. The Board is reviewing them at this time and will bring any further changes or recommendations to the next meeting. Much of the revision was to demonstrate the actual operation of our Board and Committees as it stands today.
- Derek Storch shared that future work will be done to review the current responsibilities of the staff and what changes may need to be considered in regard to responsibilities and curriculum. Principal Falck would like to work towards state certification for the preschool. He is currently reviewing the guidelines for this.
- Matt Tomfohrde shared that most of the projects on both campuses have been completed. Some final details on the new preschool bathroom need to be done. The security window and conference room at the high school should be completed by the end of September.
- Michael Potempa met with Melissa Zimmer to review the work of the Gala Committee. She shared many highlights and truly was a blessing. Melissa did mention that it would be best to have the Gala at least every other year. She also mentioned the challenges that come in when one is reaching out to the same donors for mission advancement, golf outing, sports, and bike-a-thon.
- Craig DiMascio shared that his committee is looking at adding a junior high or grade school game to the homecoming weekend to get more families involved in the festivities and to connect our families to the high school.
- Tom Danielewicz shared that Acorn Fest is next weekend. This will be an opportunity to get the word out to the community about our ILS Family Celebration on September 29th. The latter event will be a great opportunity to thank our ILS Families as well as introduce our community to Illinois Lutheran.
- Adam Oestmann shared that the staff will be meeting with Professor Rhoda Wolle on December 11th on the topic of conflict and resolution. Students, parents, and members of the churches and community are invited to a similar presentation on December 10th.

- The Life and Safety Plan was approved by the Board for the Junior High and High School. The changes were in personnel due to changes in the faculty.
- The enrollment numbers were approved by the Board. It was noted that our junior high and high student body (60/40) and our grade school (75/25) remains constant in regard to WELS and non-WELS students.
- A discussion took place in regard to a part-time or full-time recruitment individual. This is based on our vision of having 400 students on our campuses by 2021.

October Summary

- Brett Moeller (Finance) shared that a portion of the surplus will be needed to balance the 2018-2019 ministry plan. Healthcare costs are the unknown at this time. Some indication has been given that this should not rise more than 10%. He also shared that work on the 2019-2020 ministry plan is in process.
- Pastor Swenson reported on the preliminary assessment of the called workers in regard to their teaching and other responsibilities. He continues to gather information but he is concerned about the expectations and the lack of time to complete other responsibilities is having on the staff. He also shared some new brochures that will be going out to demonstrate the blessing of Illinois Lutheran to the community and prospective families as well as students.
- Principal Archer shared that the junior high and high school teachers did a SWOT analysis on their curriculum. Enrollment remains steady. He is making class visits and feels that some wonderful blessings are taking place in the classroom as the result of our teachers and the use of technology.
- Principal Falck reported a change in enrollment. He also shared that staff meetings are focused on the topic of differentiation in the classroom. He is working with his teachers so that they can visit other classrooms to support their fellow called workers and to learn what they are doing in those classrooms.
- Gary Flaig (Chairman) had nothing to report.
- Derek Storch (Academic)-John Dorn is looking to purchase touch screen flat panels rather than SmartBoards as they are similar in cost and would be a better fit in the classroom. The Nexus computers will be replaced with ChromeBooks for the lower grades. Principal Falck is working through the Preschool Implementation for All manual to prepare for state certification of our preschool program. Jeff Spiaser is trying to start a National Honor's Society for our high school students, but interest is low. Principal Archer is working with Jacob Lash and Jeff Rick as part of the WELS New Teacher Induction Program. Tom Gunderson asked for clarification on why semester exams are not mandatory for all students. It was explained that many colleges no longer have such test and have gone to more project based testing to ensure the skills are maintained. Parents and students can request that child takes the exam. The major blessing with our current policy is that we have an extremely high rate of students in school each day which benefits them in growing their knowledge more so than a test could. Tom Gunderson also asked if we participate in the 50% rule which some schools do. Illinois Lutheran does not allow students to not turn in assignments or fail them and still get at least 50% in the grading. Finally, a committee will be formed to put together a uniformed cheating policy.
- Matt Tomfohrde (Building and Grounds)-There was nothing to report.
- Craig DiMascio (Co-Curricular)-They are still searching for an athletic trainer.
- Mike Potempa (Mission Advancement)-He will be meeting with Pastor Swenson on Thursday. Pastor and Jessica Bushey are waiting for some responses from the alumni so that they can send out the first alumni magazine which will be called Legacy.

- Tom Danielewicz (Public Relations)-The ILS Family Celebration was a huge success. We did have several prospective families attend and we were encouraged to offer this event to the community. Jessica Bushey put together some marketing materials for prospective families and our honors. This was much appreciated.
- Adam Oestmann (Wellness)-He shared that he will be sending out information to all the staff about what they learned from the personal interviews and what is being done based on that information. He hopes this helps to assure the staff that things are being done even if it is not seen. He also reported that the Staff Christmas Party will be held on December 15th. Lori Lorig is working on the food and venue.
- Recommendations: Micahtam's Valentines Fundraiser was approved. The Constitution and By-Laws were approved. These will be taken to the Delegates in November and approved in February. Mission Advancement was approved to lead Illinois Lutheran in a Financial Feasibility Plan to help us in a future building project as well as for the sustainability of our school in the future. Recruitment Director was approved (part-time) as our vision calls for 400 students by 2021 and 500 students by 2028. This will need to be approved by the Delegates as it is a new position.
- Discussions: A resource center and coordinator as well as a curriculum director are needed. While these positions are a need, it has not been determined how to financial support them.

November Summary

- Finance (Brett Moeller)-He shared that we remain in a deficit for this school year. The surplus from previous years is covering the financial gap for this year. The gap is mainly the result of lower numbers projected in the high school and other expenses that rose which were not in the control of Illinois Lutheran. He also shared that the ministry plan for next year is completed and it also shows a deficit. Two things that will improve this future outlook are growing our student body and being able to be blessed with \$300,000 in donations by the end of the school year.
- There were two recommendations passed. The retirement policy needed to be updated in regard to health benefits if early retirement is needed. United Health does not offer a plan in such situations so Illinois Lutheran is giving \$12,000+ and this will increase at a 3% rate each year. The other item that was passed was housing allowance claims for the male called workers.
- Superintendent (Pastor Swenson)-He share that he is currently working on a volunteer program which would bless the called workers and congregations. The congregational members could provide service in the lunchroom, recess, reading with students, and study halls. This would give teachers "prep" time that is needed and help student aides work with the more academically challenged students. He also discussed a structure change for the administration which would allow the principals to carry out the mission and vision of the school on their campuses and for pastor to carry out the mission and vision of the school in congregations and communities. Finally, he discussed the direction of the farmland. It is currently used by a farmer, but the question is whether this is the best direction for the school and its future building project.
- Principal (Joe Archer)-He shared that the state of Illinois will need to do an onsite visit of our campuses and that new regulations need to be in place before that visit. The state has granted us time to get these new regulations in place. He also discussed the international student ministry. At this time, things are quite in China in regard to student interest so Illinois Lutheran is looking at other regions to acquire students and hopes that interested students from China will increase.
- Principal (Jeff Falck)-He is working with Jennifer Haemker and Amanda Ventura in how to best implement a Spanish program in the grade school.

- Chairman (Gary Flaig)-He is working with the Executive Committee on one of the vision goals. This goal is to provide a vocational ministry. He is going to reach out to Prairie State and Kankakee to see if they would work with Illinois Lutheran to provide these opportunities for our students.
- Academics (Derek Storch)-This committee reviewed the ILS 8th grade scholarship. The committee agreed to continue this scholarship based on need, academics, and service. Some discussion has taken place in regard to having a curriculum director on the staff.
- Property and Grounds (Matt Tomfohrde)-He shared some information in regard to ongoing projects. These items include the conference room, phone system, LED lighting, windows in the high school, and boiler tank.
- Public Relations (Tom Danielewicz)-He shared that the Fall Open House brought in several families who are in the process of filling out the application and registering for the grade school and high school. The Veterans' Day Breakfast was a huge success and the committee wished to thank Connie Wilkening for organizing this. A part-time recruitment director will be requested at the Delegate Meeting. This position would focus just on growing the student body which needs 85 students by 2021 and 100 more by 2028.
- Wellness (Adam Oestmann). He shared that the committee will be meeting with the new faculty members and after the new year they will be meeting with the others as needed.