

Booster Club Meeting
September 14, 2016
Minutes (Revised)

Call to Order at 6:36

Opening Prayer: Led by Pastor Swenson

Minutes from April 26, 2016 Meeting: **Motion Approved**

Treasurer's Report from May, June, July, August, September 2016: **Motion Approved**

Administrator's Report: Mr. Archer

- * Having the three microphones, amp, and pack we purchased how much easier it is for them with performances etc.
- * Having a good school year 140 in our H.S. so far, and with more international students
- * Choral Fest in Nebraska, we are going to need housing

Athletic Directors Report: Mr. Heyn

- *The Awards Banquet Layout is changing, the Awards Banquet will now be gone
- *Senior Awards – Prism Concert is the new idea 4 Senior Awards – 4 Scholarships, Valedictorian
- *Baseball / Softball will have their own Award Night
- *To Spotlight our Seniors No Dinner, Snacks and Drinks with Boosters Club help and possible renting of equipment

New Business: Pastor Swenson/Greg Wallace

*Board Proposed Action – Up for Discussion

Take all supporting groups and place under 1 accounting system,
WELSA – “Recommended” this

Pastor Swenson has emailed schools and 1 is not set up in this way, the other is not large enough

WELSA (National School of Accreditation) gives us Accreditation / Certification

They expect all agency's are under the same account.

Reasons given were to ensure proper procedures are in place, dishonesty / red flags before it can happen

As a group, Boosters said we will send any reports/statements/information needed to be transparent with the Board.

August 11th and August 24th an email was sent stating we are moving forward with this and would like to address any questions/concerns (Swenson and Greg)

They thanked the Booster Club for the things we have been able to give to our school.

Pastor Swenson proposed a credit card, types of reports to be used by us, to set our own budget and decide what money is for CPA / Boosters checking account

Greg address rumors about using the School money, for items it shouldn't be used for was untrue.

Debbie asked about the Audit that was done in May 2016, we were told there were discrepancies, but still have not received a copy. We asked several times, never received.

At this meeting, Greg indicated what was in question.

Duplicate check made out for the same item as CPA has paid on

Any checks written in question, Debbie offered to show receipts, in which Greg replied anyone can make a receipt, the ability to write checks to themselves was the issue, we replied, reasons similar to using it as a petty cash purchase

Large down payment was given with no invoice

Boosters now will be able to show ALL supporting documents/information needed to justify/prove any of the discrepancies that were found back in May.

They also feel by having the ILS Accounting handle the funds, it allows CPA or Boosters to focus on what were here to do which is raise funds.

We, as Boosters, have always been able to do both, with no problems.

Again, thanked us with our willingness to move forward and help improve communication between Pastor Swenson and Board

They want all transactions to go thru Accounting Approval, we must have minutes to approve the requested money bring in receipt so it can be paid, follow procedure forms specifically. Fill out form show receipts it's a smoother transition and its to our advantage streamline the process and close loopholes.

Boosters response is that we want to be able to have total control on what our group votes on to purchase for the kids/school, like we have now. The Board should NOT be able to designate where our monies are voted on to spend in the school.

Under this system, Accounting will cut all of our checks, but yet the Booster Club Treasurer, Debbie Cantu, is important, she will still be needed to make sure all is correct and to hold the ILS Accounting responsible, if it is not.

Carleen, Judy, Debbie, and Mary did NOT want to be just a line item, supposedly CPA and Boosters will be having a separate account. An entire new format to put in the information, and working closely with Tonya and Jessica will be necessary.

Donna, a parent attending the meeting, asked "So this is happening" Greg said "Board approved this with a Yes"

Trista, another parent, was concerned if we turn it over can a check be written for anything or used for Boosters only?

Greg answered "minutes have to show motion approval of a purchase to be shown for accounting to have it paid out"

Pastor Swenson will monitor all purchases. Petty Cash is \$250 for use, if no meeting was held and we needed money to purchase things for the school.

According to Greg and Pastor Swenson, ILS will never tell you where the money should go, its separate, it is Boosters money. Greg stated that he feels confident to have ILS Accounting, Tonya, Jessica, Elizabeth, Dawn and Pastor Swenson, in place.

Lastly, Donna, a parent who attended, mentioned how we will have to follow our "Roberts Rules of Order" to change Section 4, and change Section 6 of our Constitution?

Mr Archer confirmed at the meeting that according to our "Roberts Rules of Order", we have to follow, we must put together a Constitution Subcommittee, and then meet.

To Change our Constitution, we need to have a Constitutional Committee, have a draft proposal, as to what it is going to be changed to. Then have the voting of the change in the next 2 consecutive meetings. This process was confirmed at the end of our meeting with Pastor Swenson and Mr. Archer present, that this needs to happen to make this change.

Committees:

*We deposited Golf Outing \$12,618.00 this is a hard number for next meeting, breakdown roughly 12,000.00

- *Tupperware: Closed out at end of year re opening for Christmas
- *Pizza Day: We have enough bakers but we need more helpers
- *Spirit Wear: We are going with Dacav-Chris Veste
More price effective, local, and they print in house for any of our garments
- *Shoparoo: Described how to log in and how easy it is to do
They have a ton of sweepstakes thru the year, the checks are mailed out in August only. Easy money and can really add up.

Old Business:

Date in March for Ultimate Kid Sale at the grade school

New Business:

Boosters Promotions, Calendar dates for the year

ILS Events:

Spirit Week

Homecoming Friday Volleyball

Homecoming Dance Saturday

Soccer JV &V

Next meeting Tuesday November 8th

Motion Adjourn 8:05PM

Pastor Swenson said prayer