

**Booster Club Meeting
November 8, 2016
Minutes**

-Call to order—6:35pm

-Opening Prayer: Supt. Swenson

-Minutes from September 14, 2016 Meeting:

Jay Biesterfeld requested they need to be corrected

--Ex (Jenni first motion, Trista second motion, Voted to Approve all, Against none)

-Treasurer's Report:

-Jay Biesterfeld wanted an explanation-

--No "projected" lines

--Understanding "designated funds"

Will it be reduced when used?

-Judy Tatge explained how much is in each designated funds for each organization. If they use the money or not it doesn't carry over to the next year.

-Approved Treasurers Report

-Donna DiMascio-1st Motion/Andy Biesterfeld 2nd Motion

Voted to approve-All

Against-None

-Administrator's Report: No longer called this, should be Superintendent Report and/or a separate Principal Report.

Joe Archer stated Choral Fest is coming up-

-Housing needed for next year March 7, 8, and 9, 2017.

-Athletic Director's Report: N/A

-Committees:

***ILS Golf Outing:**

Report was printed for everyone no questions

***Spirit Wear:**

Received many orders, Monday was cut off date.

***Tupperware:**

Decided to discontinue, only made \$94.20 total.

-Jay Biesterfeld-1st Motion/Donna DiMascio 2nd Motion

Voted to approve-All

Against-None

***Shoparoo:**

Carleen Kadela explained it easy to use, fun to do. We started in September and already have over 34K in Roo Points. Once we reach 5K we get a check for \$10, 25K we get a check for \$50, 50K we get a check for \$100. A check is given at the end of the year.

***Pizza Day:**

A few more helpers would be very helpful.

-Old Business:

Ultimate kid Sale tentative date is March 25, need to verify with Matt Heyn, he wasn't there to answer. The Elementary school is easier to have the sale there due to less activities scheduled.

-Supt. Swenson/Board Discussion:

-Power Point Presentation-

Not sure if we had new people present, to have to bring up to date...

David Bartell, Chairman of Welsa, stated by parents needed/felt had to change.

On 9/15/2016, Board approved full/impartial audits by outside firm. Trista Daly asked the meaning of an "Outside Audit"?

Means not in the organization, Not Boosters, Not Board, Not Teachers. Its too expensive to actually do that, so Supt. Swenson suggested Brett Moeller, Norb Wilkening, etc.

-Tim Cantu replied with, that's not really an outside party?

Again, response was its too expensive \$10,000 and Welsa will understand.

-Welsa strongly recommended that we needed to be under one Accounting System with the date of completion 2016.

-Booster Club Audit:

--The audit was done in May 2016 by Brett Moeller

--Some issues were found without supporting documentation at the time

***Audit results after receiving supporting documents for all issues:**

--Supt. Swenson stated Boosters has accounted for everything, one issue remained and was awaiting a refund for the invoice that was paid twice. It was returned immediately after our meeting. Given to Supt. Swenson.

--Booster Club has been cleared for ALL issues that were in question.

-Explanation of Non Constitutional Procedures:

-Supt. Swenson explained Booster Club is not autonomous, meaning we are not separate from ILS

-Our EIN# was found to be owned and operated by ILS and not ILS Booster Club

-Old Plank Trail Bank recognizes ILS is responsible for all ILS accounts.

-The ILS Booster Club Constitution does not separate us

-Finally, Supt. Swenson stated he stands behind the Board.

-Supt. Swenson gave example of how someone can write a check to themselves for the entire amount in Boosters Acct. and that needed to change to protect the school.

-Jenni Haemker stated at the last meeting we were told we would be following Roberts Rules of Order to make the switch

-Findings were brought to the board, a done deal, there was no Passing Motion with Boosters.

-Donna DiMascio stated they were just "recommendations" from the Board

-Greg Wallace stated "No, its a done deal not a recommendation".

-Supt. Swenson stated Welsa felt we didn't need to change our constitution. Debbie Cantu stated ILS got lucky the account Tax ID # belongs to ILS School and not to the actual Booster Club. Account was frozen until they found out who actually owned the Tax ID #. The bank changed signers with the direction of the Board. The original account is still open with a small amount left.

-Andy Biesterfeld stated and pointed out, Ours, Yours, it is Booster Clubs Money so Booster Club Controls it.

-Debbie Cantu stated our names were removed off of the account without any notice

-No communication to us, realized when went online to try to see a check and could no longer sign on, went into the bank and was explained what had happened, from the banker.

Did not sit well with us.

-Also, \$89,900.00 was taken out of Booster Clubs account and placed into a Money Market Account with no vote or minutes stating Boosters voted on this.

-Debbie Cantu stated concerns with how we have several things planned throughout the year, ex Golf Outing, Dinners, Luncheons, and any extras Booster sponsors. With checks written to reimburse only twice a month, will be difficult.

-Gary Flaig stated we were offered a credit card? Can we still function as a group?

-Board must approve and Supt. Swenson will talk with us about it to make that recommendation.

-Debbie Cantu also stated it was unfair to say that from July to November Boosters was resisting this turn over.

-Judy Tatge explained how we wanted to bring it to the Board, like we thought we should, before actual action taken.

-Several questions/concerns were unanswered for Boosters

-Mary Counts asked about the promises of separate bank statements- now in one account

-Change account procedures were never voted, left up to ILS Accounting.

-Mary Counts asked how are we to make our deposits? We are given copies of checks and numbers for cash and no way to double check.

-Supt. Swenson stated Tonya has someone to double check Jessica receipts.

-Greg Wallace stated Boosters need to have one of us on the Booster Board to double check.

-Debbie Cantu also stated that we would like to handle all of our deposits, like in the past, record it, and hand it to Tonya Danielewicz/Jessica Bushey.

-Jay Biesterfeld stated income for pizza day, expenses, be more detailed, would be excellent.

-Greg Wallace explained how it would be smoother and quicker to handle in one account.

-Greg Wallace stated/asked if this has been settled, Boosters and ILS Accounting System can work on finalizing details.

-If any issues/concerns come up, feel free to come to the Board

-Greg Wallace also stated that ALL of this could have been handled differently by 110%. He apologized on how this transition went and how it was announced to The Booster Club. It was something he overlooked, did not take anyone's feelings in consideration, it was black and white, he had a job to do.

BUT not apologizing having it under ILS System. That was the Boards goal.

-New Business:

***New Spot Light** request for \$1,786.26-ILS already purchased, Boosters will reimburse

-Jay Biesterfeld-1st Motion/Jennifer Brooks 2nd Motion

Voted to approve-All

Against-None

***Cheer Jackets** request to be part of their uniform to be reused/passed, up to \$1000.00

-Donna DiMascio-1st Motion/Trista Daly 2nd Motion Voted to Approve-All

Against-None.

***Robotics reimbursement** of \$208.32. Wish List allocated for robotics was \$1,000.00.

We wanted to reimburse for supplies/bins for storage, \$208.32 needed.

-Donna DiMascio-1st Motion/Jennifer Brooks-2nd Motion Voted to Approve-All

Against-None

***Faculty Christmas Luncheon:** Last Friday before week of exams Dec. 16th Luncheon

-ILS Events:

*Choral Fest 11/10, 11/13

*CPA Meeting 11/14/16 6:30

*Open House 11/20 at 1:00

*HS Play 11/19

*Thanksgiving Early Release/ Break 11/23 to 11/27

*MLC Basketball Trip 12/8 to 12/11

*Children Christmas Service 12/18 at 2:00

*Semester Exams 12/20 to 12/22

*Early Release and Christmas Break 12/22 to 01/2/17

-Closing Prayer

-Motion to Adjourn-- Greg Wallace

-Next Meeting Tuesday January 10, 2017 at 6:30