

## **CPA Meeting Minutes November 13, 2017**

Called to order at 6:42 pm

Opening Prayer – Mr. Sievert

### **Review of Minutes Meetings from August 28, 2017**

- Motion: Julie Boswell
- Second: Carrie Oldenburg
- All in favor, zero opposed, Minutes were approved
- Motion passed

### **Treasurer's Report** (Debbie Piepenbrink, Melissa Sanders absent)

- Report ending as of 11/09/2017
- Ending balance as of above date \$16,624.62
- Motion: Julie Boswell
- Second: Carrie Oldenburg
- Discussion Opened: Scrip fundraising is down by approximately \$500-\$700 each year.
- All in favor, no opposed, Treasurer's Report approved.
- Motion Passed – Treasurer's Report approved to 11/09/2017

### **Committee Reports**

- Scrip (Tonya Danielewicz, Carrie Oldenburg)
  1. Looking to get 90% approved per the chart made and distributed at meeting for those who volunteer year round. This will be monitored by Scrip Coordinator and CPA Co-Chairs.
  2. Need to advertise these positions and try to fill by the end of the year.
  3. May want to set a limit on the 90% refund to \$1,000 per volunteer. Then after the cap is met go back to earning the 50% of scrip purchases made.
  4. Motion: 90% for volunteers all year, to be monitored by CPA Co-Chairs and Scrip Coordinator, will earn the 90% refund up to \$1,000 per volunteer. Once the \$1,000 is met, the volunteer will continue to earn the 50% scrip rebate. Motion made by Laura Biesterfeld
  5. Second: Julie Boswell
  6. All in favor, no opposed. Motion Passed.
- Shoe Box Recycling (Debbie Piepenbrink)
  1. \$15.09 was received
  2. Will collect shoes during the Crete Country Christmas event at school, bring in shoes to earn a free raffle ticket.
- Saver's Truck (Debbie Piepenbrink)
  1. June earned approximately \$516 minus expenses.

2. The truck cost approximately \$150 and we have to pay for fuel. Need to rent the truck from U-Haul to use, plus pick up and return. They no longer provide the truck.
  3. Discussion continued about needing to approve the money, but since the total cost is under \$200 there was no need to approve the funds.
- Pizza Day (Kelly Nelson-Sassi)
    1. Need volunteers to serve
    2. Thank you to Mrs. Gunderson to placing the orders
  - Schwan's Cares (Mandy Swanson)  
No update at this time

### **Fellowship Report**

- Helping Hands (Jessica Kjenstad)
  1. Going well
  2. Don't forget to grab a bag
- Room Parents Program (Jessica Kjenstad)
  1. Fall Party is coming up November 22<sup>nd</sup> from 10-11am.
  2. Christmas Party game, we are getting away from Minute to Win it this year. It will be a game where everyone rotates into the gym. That party is from 9-11am.

### **Old Business**

- Christmas Craft Show (Debbie Piepenbrink)
  1. December 2<sup>nd</sup>, will have vendors, will be asking for donations of baked goods. Will sell food and drinks as well.
  2. Currently there are 13 vendors with more showing interest.
  3. We will have a face painter, wrapping station, raffle tree, food sales
  4. High school will also be a trolley stop and will have a blood drive, painting, cookie walk, wrapping station.
  5. Motion was made for \$500 to cover food and all expenses for Craft Show.
  6. Motion: Tonya Danielewicz
  7. Second: Julie Boswell
  8. All in favor, no opposed, Motion Passed for \$500.00 for Craft Show.
- Skate Night (Debbie Piepenbrink)
  1. Need date for this event
  2. Friday 1/5/18 or Sunday before MLK Day, look at calendar and present dates to Mr. Sievert.
- Lake Lutheran Teachers Conference
  1. Will need baked goods, water, beverages and help with serving. Will utilize CPA for these items/donations and help serving.
  2. Lunch will be catered
- Christmas Teacher's Luncheon & Gift Cards
  1. Date for luncheon is December 15<sup>th</sup>
  2. \$500 for gifts, \$200 for luncheon
  3. Motion: Julie Boswell

4. Second: Jessica Kjenstad
5. All in favor, no opposed. Motion Passed for \$700.00

### **New Business**

- Ronald McDonald House (Debbie Piepenbrink)
  1. Collecting toys December 1-22<sup>nd</sup>.
  2. Also collecting pop tabs
  3. Laura Biesterfeld said that 4-6<sup>th</sup> grade will also participate by donating gifts since they don't do a gift exchange in those grades.
- Reptile Night (Mr. Sievert)
  1. Reimburse the Principal's Administrative Account for the funds that were paid out of the Administrative Fund.
  2. Amount is \$300
  3. Motion was made to reimburse Administrative Fund for \$300
  4. Motion: Julie Boswell
  5. Second: Carrie Oldenburg
  6. All in favor, no opposed. Motion Passed for \$300.00
- 80's Dance (Debbie Piepenbrink)
  1. 3<sup>rd</sup> and 4<sup>th</sup> grade will coordinate
  2. Need a motion for \$600 for the dance to cover the DJ, food and decoration
  3. Motion: Julie Boswell
  4. Second: Missy Reposa
  5. All in favor, no opposed. Motion Passed for \$600.00
- Koine Band (Mr. Sievert/Kelly Nelson-Sassi)
  1. Mr. Kjensted asked for CPA to help cover the cost along with Boosters Club.
  2. They will come on February 13, 2018 a Tuesday and perform an afternoon show for students and an evening show for all.
  3. Requesting \$500, Boosters approved the other \$500
  4. Motion for \$500 by Julie Boswell
  5. Second: Tonya Danielewicz
  6. All in favor, no opposed. Motion Passed for \$500.00
- Pro Kids Show (Debbie Piepenbrink)
  1. Includes 2 assemblies includes an afternoon and evening show
  2. Requesting \$1400
  3. Tentative date in April
  4. Motion by Julie Boswell for \$1400
  5. Second: Carrie Oldenburg
  6. All in favor, no opposed. Motion Passed for \$1400.00
- The Beam (Debbie Piepenbrink)
  1. Interactive projector for gym with dozens of games.
  2. Price is \$6,750 with 50% and can make payments on the balance due.
  3. Bulb will last three years, only part that will need to be replaced. Comes with a warranty.
  4. All information should be forwarded to Mr. Sievert for review

- Afterschool Cart (Debbie Piepenbrink)
  1. Update crayons, pens, pencils, markers, games, puzzles, cart, baskets and games
  2. Requesting \$300
  3. Motion: Carrie Oldenburg
  4. Second: Laura Biesterfeld
  5. Discussion: Better choice maybe to spend \$100 and see how it lasts.
  6. No vote needed for to spend up to \$200 on supplies. If it goes well with the \$100 items purchased, then bring it back for a vote. But for now, stay with current cart and just buy some new crayons, pencils and smaller items.
  7. Vote on original motion for \$300 one in favor the rest opposed. Motion defeated.
- Plastic Totes
  1. For collection for food, toys, etc.
  2. 2-4 new bins
  3. Will be under \$200 no approval needed for funds
- Election of New CPA Officer (Debbie Piepenbrink/Scott Sievert/Kelly Nelson-Sassi)
  1. Cathy Newport wants to be a Co-Chair on the CPA.
  2. Cathy will take the place of Debbie Piepenbrink.
  3. Cathy Newport is not present at the meeting tonight due to a sick child.
  4. Motion to have Cathy Newport replace Debbie Piepenbrink as Co-Chair on CPA by Julie Boswell
  5. Second: Tonya Danielewicz
  6. All in favor, no opposed. Motion Passed for Cathy Newport to be the new CPA Co-Chair
  7. Open Secretary Position, please see Kelly Nelson-Sassi if interested and for details of job position.
- Suicide Awareness
  1. Date is TBD
  2. Pastor Swenson is working with a Christian based consoling center to bring out a person to do a presentation that may go from 5<sup>th</sup> grade on up. The number of grades included depends on the total cost.
  3. Boosters will split the cost with CPA
  4. Request for \$700
  5. Motion: Julie Boswell
  6. Second: Tonya Danielewicz
  7. All in favor, no opposed. Motion Passed for \$700.00

The next CPA meeting is Monday, February 12, 2018 at 6:30 in the gym at ILES.

Motion to adjourn was made by Julie Boswell. Carrie Oldenburg seconded. All were in favor, no objections. The meeting was adjourned at 8:08 pm.